

COUNTRY ROADS MAINTENANCE CORPORATION
GENERAL SESSION MEETING MINUTES
JULY 16, 2019
Page 1 of 2

BOARD MEMBERS PRESENT: Laurie Andrews
Jason Philpot – Via Tele-conference to
achieve quorum
Nate Goldstein

BOARD MEMBER ABSENT: None

MANAGEMENT REPRESENTATIVE: Terry Kammes, CMCA
Keystone Pacific Property Management, LLC

EXECUTIVE SESSION SUMMARY – JULY 16, 2019

- A. Executive Session Meeting Minutes from June 6, 2019
- B. Hearings for Compliance Matters
- C. Delinquent Accounts
- D. Legal Matters

CALL TO ORDER

The General Session meeting of the Country Roads Maintenance Corporation was called to order by Secretary, Laurie Andrews at 7:00 P.M. at Keystone Pacific Property Management located at 41593 Winchester Rd. in Temecula, CA 92590.

PROOF OF NOTICE

Proof of Notice was recorded by Management

HOMEOWNER FORUM

There were no homeowners present for homeowner forum.

CONSENT CALENDAR

A motion was made, seconded and carried to approve the following items on the consent calendar: M/S/C 2/0

- A. **Approval of General Session Minutes/Architectural Submittal Report – RESOLVED**, to ratify the actions taken and approve the minutes taken by Management from the June 6, 2019 General Session Board Meeting, and Architectural Submittal Report as of July 9, 2019 as submitted.
- B. **Association Finances – Financial Review – RESOLVED**, to acknowledge the review of the May 31, 2019 financial Statements.
- C. **Financial Statements – RESOLVED**, to accept the May 31, 2019 financial statements as prepared.

NEW BUSINESS

- A. **Board Appointment – Vacant Seats** – There were no candidates that submitted a candidacy statement for consideration of appointment to the Board, therefore no action was taken.
- B. **Appointment of Officers** – A motion was made, seconded and carried to appoint the directors to officer positions as outlined below: M/S/C 2/0

COUNTRY ROADS MAINTENANCE CORPORATION
GENERAL SESSION MEETING MINUTES
JULY 16, 2019
Page 2 of 2

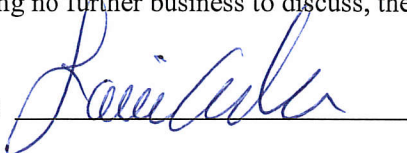
Nathan Goldstein – President
Jason Philpot – Vice-President
Laurie Andrews – Secretary/ Treasurer until vacant seat is filled.

- C. **Architectural Committee** – A motion was made, seconded and carried to appoint Nathan Goldstein to the Architectural Committee to receive and review all architectural applications. M/S/C 2/0
- D. **2019-2020 Insurance Renewal** – A motion was made, seconded and carried to approve the Association 2019-2020 Insurance Package Renewal which includes Liability, Property, Fidelity Bond, Directors & Officers Liability for a total annual premium of \$3,685.00. M/S/C 2/0
- E. **Environmental Concepts Refurbishment Proposals** – No action taken.
- F. **Lot 246 Basin Restoration** – No action required. Management to schedule walk with Environmental Concepts to verify irrigation is working and plant have been installed.
- G. **Lien Authorizations** – Per the delinquency report generated on July 1, 2019 the following actions on delinquent accounts for unpaid assessments and applicable charges as outlined below. M/SC 2/0
- **APN#480-120-034** – Approved to lien
 - **APN#480-141-007** – Approved to lien
 - **APN#480-143-002** – Tabled filing a lien
- H. **Newsletter Topics** – The Board requested that Management include an article announcing two vacant seats on the Board.
- I. **Next Meeting Agenda** – There were no request.
- J. **Next Meeting Date** – A motion was made, seconded and carried to schedule the next meeting date for September 12, 2019, Executive Session will begin at 6:00 P.M., followed by General Session at 7:00 P.M. at Keystone Pacific Property Management, LLC in Temecula, California. M/S/C 3/0

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 7:50 P.M.

ATTEST: _____



DATE: _____

10-2-19